



# KNOWLEDGE DEVELOPMENT EVALUATION FORM

Candidate \_\_\_\_\_ Evaluator \_\_\_\_\_ Course \_\_\_\_\_

Course Topic \_\_\_\_\_ Lesson Guide \_\_\_\_\_ Date \_\_\_\_\_

(Day/Month/Year)

**DIRECTIONS** – A scale of 1-5 appears under each item. The scale corresponds to a level of performance ranging from 1 (poor) to 5 (excellent). During the presentation, record the score for each item in the space provided in the right-hand margin that best represents the candidate's performance. To determine the final score, add the subtotals and circle the corresponding final score. Passing performance is a score of 3.5 or higher.

## I. INTRODUCTION

- 1- None attempted or fulfilled only one of the following:
  - a) Implied value by giving appropriate contact related to assigned topic; or
  - b) Reviewed key point(s) from assigned lesson guide or course outline.
- 2- Fulfilled both points in item 1.
- 3- Fulfilled item 2 and reinforced value by applying information to actual diving circumstances.
- 4- Fulfilled item 2 and reinforced value by applying information to current level of training.
- 5- Fulfilled item 4 and gave appropriate conduct (take notes, ask questions, open book to...).

SUBTOTALS \_\_\_\_\_

## III. SUMMARY

- 1- None attempted or fulfilled only one of the following:
  - a) Reinforced value by explaining when and how information would be applied; or
  - b) Reviewed key points; or
  - c) Restated objectives; or
  - d) Promoted PADI continuing education; or
  - e) Promoted dive equipment ownership or dive travel experiences
- 2- Fulfilled two of five points in item 1.
- 3- Fulfilled three of five points in item 1.
- 4- Fulfilled four of five points in item 1.
- 5- Fulfilled all five points in item 1.

SUBTOTALS \_\_\_\_\_

## II. CONTENT

### A. LEARNING OBJECTIVES AND SCOPE OF MATERIAL

- 1- Unsafe or clearly inaccurate information presented.\* OR fulfilled one of the following:
  - a) Stated measurable objective(s) before related material (integrated as appropriate); or
  - b) Covered material adequately to fulfill prescribed objectives; or
  - c) Stayed within the scope of the lesson guide or outline.
- 2- Fulfilled two of three points in item 1.
- 3- Fulfilled all three points in item 1.
- 4- Fulfilled item 3 and provided specific examples of actual diving circumstances.
- 5- Fulfilled item 4 and applied information to the local environment.

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### B. SEQUENCE AND RELATIONSHIP OF MATERIAL

- 1- Sequence was random and confusing.
- 2- Sequence followed appropriate lesson guide or course outline.
- 3- Sequence appropriate and fulfilled one of the following:
  - a) Indicated important relationships with other components of this PADI course (other lesson guides, course sections, educational materials, confined water dives, open water dives, etc.); or
  - b) Cited specific examples or benefits from PADI continuing education courses; or
  - c) Promoted ownership of related dive equipment.
- 4- Sequence appropriate and fulfilled two of three points in item 3.
- 5- Sequence appropriate and fulfilled all three points in item 3

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## IV. OVERALL HANDLING

### A. TRAINING AIDS

- 1- Used no aids; or used aids but none were used effectively; or used aid that made a negative or unprofessional impression.
- 2- Effectively used only one aid.
- 3- Effectively used more than one aid.
- 4- Fulfilled item 3 using PADI educational material or dive equipment.
- 5- Fulfilled item 4 and used appropriate nondiving aids that clearly benefited learning.

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### B. QUALITY OF VOICE, GESTURES, MANNERISMS

- 1- Extremely nervous, voice and gestures need improvement, or frequently used improper terminology or crutch words.
- 2- Voice monotonic, little eye contact or read notes verbatim.
- 3- Effectively used voice and gestures to speak directly to students.
- 4- Voice and gestures controlled, relaxed and positive. Interacted with the students during the presentation.
- 5- Voice and gestures fluid. Frequently interacted with the students.

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**Total points — divide by 6**  
(see chart below)

**FINAL SCORE**

|                       |     |     |     |     |     |     |     |     |     |     |     |     |     |     |     |
|-----------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Total Points:         | 6   | 7   | 8   | 9   | 10  | 11  | 12  | 13  | 14  | 15  | 16  | 17  | 18  | 19  | 20  |
| Score:                | 1.0 | 1.2 | 1.3 | 1.5 | 1.7 | 1.8 | 2.0 | 2.2 | 2.3 | 2.5 | 2.7 | 2.8 | 3.0 | 3.2 | 3.3 |
| Passing Total Points: | 21  | 22  | 23  | 24  | 25  | 26  | 27  | 28  | 29  | 30  |     |     |     |     |     |
| Passing Score:        | 3.5 | 3.7 | 3.8 | 4.0 | 4.2 | 4.3 | 4.5 | 4.7 | 4.8 | 5.0 |     |     |     |     |     |

\*Presenting unsafe or clearly inaccurate information earns a total presentation score of 1 – regardless of other presentation scores.